

Form MGA/CT/2013-01

## Commercial Tombola (Bingo) Hall Licence Application Form

- This Application Form is to be filled by any person who wants to obtain a licence to operate Commercial Tombola (Bingo) games in a Commercial Tombola (Bingo) Hall as per regulation 5 of the Commercial Tombola (Bingo) Regulations (S.L. 438.05) (the 'Regulations').
- This Application Form is to be submitted to the Lottery and gaming Authority (the 'Authority') by a representative
- Please complete in Block Capitals and in black ink and return this completed form to the Authority.
- All answers must be completed in English.
- Any Documents provided in other languages must have a signed English translation attached thereto and certified that it is a true copy and translation of any original.
- Use N/A in response to any question which is not applicable.
- If there is not enough space on this form for any particular answer kindly attach a sheet hereto and write the section number at the top of the sheet and your signature.
- The Authority reserves the right to request additional information.
- If there are any changes in the information provided in this Application Form, it is the licensee's responsibility to advise the Authority as per regulation 12 of the Regulations by not later than five (5) days after the change has occurred. Failure to do so could result in suspension or cancellation of the certificate of approval.







## 6. Enclosures

Please mark the boxes if any of the following enclosures have been attached and indicate Number of Copies

- |   |                          |                          |                          |                          |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| • Certificate of registration of the company in Malta;  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Certified true copy of the memorandum and articles of association of the applicant company.   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • A plan of the location, layout and specifications of the premises where the proposed Commercial Tombola (Bingo) Operations are to be held;              | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Personal Declaration Forms for every Director, Key Official, Chief Executive Officer, and any Shareholder with a controlling interest in the applicant; | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The rules and regulations governing the playing of the game and the procedures applicable thereto;  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The winning combinations to be adopted, other than those stipulated in the regulations;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The elements of the game;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Controls and procedures for the printing, procurement, distribution, use and sale of the scoresheets;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The apparatus for the drawing of the numbered balls;  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The characteristics and the use of the numbered balls;  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The selling price/s of the scoresheet proposed to be applied;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The prizes and their payment;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Reimbursements;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • The registers where records of the games played will be kept;   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Any other information which is considered necessary for the regular playing of the tombola game to be operated by the applicant company.                | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Certification of Compliance of Control System with all the details as indicated in regulation 17 of the Regulations.                                    | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| • Application Fee €1,164.69   | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

## 7. Use of the premises for other activities

If the premises in respect of which permission is being sought for the holding of Commercial Tombola (Bingo) operations is also to be used for the operation of other activities, apart from Commercial Tombola (Bingo) operations, please indicate the nature of these other activities:


## 8. Declaration of Applicant

I, (Name and Surname) \_\_\_\_\_ of Identity Card Number \_\_\_\_\_  
and residing at \_\_\_\_\_, solemnly declare

that as appointed representative contact person of (Applicant Name) \_\_\_\_\_ I have personally completed this Commercial Tombola (Bingo) Hall licence Application Form (the 'Application Form') to which this Declaration is appended to

I hereby certify that all statements contained in and attached to this Application Form are correct to the best of my knowledge and complete. I confirm that all the information that I have submitted in support of this application is complete and true and that I understand that knowingly making a false statement for this purpose is tantamount to a criminal offence.

I understand that misrepresentation or failure to submit any information requested by the Malta Gaming Authority (the 'Authority') shall be deemed as good and sufficient cause for a refusal to issue a Commercial Tombola (Bingo) Hall Licence being applied for or for an eventual revocation if such misrepresentation or failure is discovered at a later stage.

I understand that should the information provided in relation to this Application Form cease to be correct, or if there are any changes in the information provided in the Application Form, it is my responsibility to advise the Authority immediately. Failure to do so could result in any licence issued being reviewed and possibly suspended or revoked.

The Authority may request confirmation or further information from any appropriate third parties in respect of evidence or documentation I have provided in support of this Application Form. I agree to authorise the Authority to request and receive information from such third parties.

**By signing this declaration I am agreeing to all of the above statements.**

Signature \_\_\_\_\_

Date: 

DD	MM	YY		

Witnessed by: \_\_\_\_\_ at \_\_\_\_\_ this \_\_\_\_\_  
(Name of Witness in block letters)

Signature of Witness \_\_\_\_\_

Capacity of Witness \_\_\_\_\_

## 9. Authorisation to Release Information

I, \_\_\_\_\_ as the appointed representative Contact Person legally empowered to act for and on behalf of (Name of Applicant) \_\_\_\_\_, identified in this Commercial Tombola (Bingo) Hall Licence Application Form hereby declare on behalf of the Applicant that —

I understand that the Malta Gaming Authority (the ‘Authority’) reserves the right to investigate all relevant data and facts to their satisfaction.

I authorise the Authority to conduct a complete and comprehensive investigation to determine the accuracy of all information gathered and I hereby release, waive, discharge and agree not to hold the Authority responsible for the receipt and use of such data, other than for unlawful processing of such information, acquired during investigations and inquiries.

I authorise any person or entity contacted by the Authority to provide any and all such data deemed necessary by the Authority. I hereby waive any rights of confidentiality in this regard.

I understand that by signing this authorisation on behalf of the applicant, a financial record check may be performed. I hereby authorise any banking and, or financial institution to surrender to the Authority a complete and accurate record of any transactions that may have occurred with that institution, including, but not limited to internal banking memoranda, past and present loan applications, financial statements and any other documents relating to business financial records in whatever form and wherever located.

I hereby authorise the lawful use, disclosure or publication of this data.

I understand that by signing this authorisation, I am giving my explicit consent to the Authority to collect and process personal data, including sensitive personal data which relates to the data subject/s involved in the operation of the Applicant and I declare that I have the necessary powers to grant this authorisation.

Signature \_\_\_\_\_ Identity Card Number 

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 Date 

DD	MM	YY		

## Data Protection Clause

The Malta Gaming Authority (the 'Authority') is a data controller under the terms of the Data Protection Act (Cap. 440 of the Laws of Malta). The information provided on this legal form will be processed for the purposes necessary for the Authority to carry out its functions and meet its legal obligations.

The data may be shared with third parties who fulfil a service on behalf of and under the express instructions of the Authority and other bodies where it is necessary to do so in order to carry out the Authority's functions and where the Authority is legally required or permitted to do so.

The Authority will not discriminate unfairly against any subject of a disclosure on the basis of conviction or other information revealed. However, the existence of a conviction for an offence deemed relevant by the Authority is a ground to refuse a licence.

Any material or information which you send to us and which we record will be treated as confidential and will only be disclosed to others where it is necessary to do so in order to carry out the Authority's

**Note – Your application will not be considered unless all relevant questions have been completed and the required documents submitted in full. Failure to provide the above information or to provide further information when requested by the Authority may result in your application being determined based on the information available to the Authority at the time, which may affect the outcome of your application.**

**Warning - Any misrepresentation in completing this form may render the attached Declaration Form void.**

### Certification of Documents Note:

Where documents are to be certified as true copies, certification must be carried out by an independent natural person who is authorised to do so under the laws of an EU/EEA jurisdiction or other jurisdiction approved by the MGA, such as a legal professional, accountancy professional, notary or Registrar of Companies or other registry (or equivalent). The certifier must make a written statement in the English Language confirming that the document is a true copy of the original document and that he/she has seen and verified the original document. Furthermore, the certified true copy must be dated and must include the full name, designation and contact details of the certifier.

If the document is composed of more than one page the certifier can either:

- a. certify each page individually; or
- b. certify the top of the first page and add a statement detailing the number of pages of the original documentation seen.



