

# Controlled Gaming Premises Certificate of Approval Application Form

- Please complete this Controlled Gaming Premises Certificate of Approval Application Form (the 'Application Form') in electronic format, or in block capitals and in blue ink, and return this completed form to the Malta Gaming Authority (the 'Authority').
- This Application Form must be submitted for any premises that require the Authority's approval to be operated as a Controlled Gaming Premises in terms of the Gaming Act (Cap. 583 of the Laws of Malta) and the regulatory instruments issued thereunder.
- This Application Form must be filled in by any person legally authorised to represent the Licensee.
- All answers must be completed in the English language. Documents provided in other languages, except the Maltese language, must have an English translation attached thereto. The translation needs to be dated, signed, and certified by an independent person of proven competence confirming a faithful translation of the original.
- Use N/A in response to any question which is not applicable.
- If there is not enough space on this form for any particular answer, kindly attach a sheet hereto. The section number should be written at the top of the sheet and the person legally authorised to represent the Licensee must sign such additional sheets.
- The Authority reserves the right to request additional information. Failure to provide any information when requested by the Authority may result in the Application Form being delayed or determined based on the information available to the Authority at the time which may affect the outcome of the Application Form.
- If there are any changes to the information provided to the Authority in the Application Form, it is the Licensee's responsibility to notify the Authority forthwith, and in any case no later than thirty (30) days after such change occurs. Failure to do so could result in the suspension or revocation of the relevant permit by the Authority.
- Any misrepresentation in completing this form may render the Application Form void. If any enclosures are not submitted, the rationale for non-submission needs to be provided to the Authority.

NAME OF LICENSEE

LICENCE NUMBER

ADDRESS OF PROPOSED CONTROLLED  
GAMING PREMISES

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## 1 Details of Person representing the Licensee

1.1 Name and Surname

1.2 Position/Key Function

1.3 Phone Number

1.4 Mobile Number

<input type="text"/>	<input type="text"/>
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1.5 Email address

## 2 Details of Controlled Gaming Premises

2.1 A description of the nature and dimensions of the premises in accordance with the documents and information attached with this application.

Area of premises in square meters \_\_\_\_\_

PA Permit Number \_\_\_\_\_

Number of entry points \_\_\_\_\_

2.2 Games to be offered (tick as appropriate)

\_\_\_\_\_ Type 1 Gaming Service – Casino

\_\_\_\_\_ Type 2 Gaming Service – Fixed Odds Betting

## 3 Operating Hours

In accordance with Reg. 16 (2)(h) of the Gaming Premises Regulations (S.L. 583.07), Controlled Gaming Premises shall be opened for business solely between the hours of eleven in the morning and eleven in the evening (11:00 a.m. and 11:00 p.m.).

#### 4 Details of Electronic Gaming Devices ('EGMs')<sup>1</sup>

Manufacturer Plate No.	Name of Manufacturer	Brand	Model No.	Technical Passport No.

<sup>1</sup> Provided that in accordance with Reg. 16 (1) (d) of the Gaming Premises Regulations, in aggregate the Controlled Gaming Premises shall not contain more than ten (10) gaming devices

## 5 Declaration of Architect

In accordance with Reg. 14 (1)(q) of the Gaming Premises Regulations, I (Name and Surname) \_\_\_\_\_ as a qualified Architect and Civil Engineer, do hereby declare on behalf of the Licensee:

That the proposed controlled gaming premises located at \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

to be used by the Licensee is compliant with the parameters imposed by virtue of the Gaming Premises Regulations so as to warrant the requisite Certificate of Approval.

I am hereby attaching a site plan and the proposed internal layout in respect of the proposed premises in terms of the Gaming Premises Regulations, also indicating the gaming devices proposed to be placed in the gaming area.

I am also attaching an area map in accordance with Reg. 11(1) and Reg. 12 of the Gaming Premises Regulations respectively, which shows that:

- Any and, or all of the Controlled Gaming Premises' access points are located at a radial distance of not less than seventy-five (75) meters from the center of the respective entry points at the perimeter of the premises and establishments listed in Reg. 11 (1) (a-e) of the Gaming Premises Regulations respectively, and as may be the case.
- The Controlled Gaming Premises is located at a minimum walking distance of fifty (50) meters from any other controlled gaming premises, which distance shall be calculated from the center of every entry point of each controlled gaming premises, and this in terms of Reg. 12 of the Gaming Premises Regulations.

By signing this declaration, I am agreeing to all of the above statements.

Signature:

Date:

Office Address:

Contact Number:

Email Address:

## 6 Declaration of Licensee

I, (Name and Surname) \_\_\_\_\_ holder of Identity Card  
numbered \_\_\_\_\_, residing at \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

solemnly declare that as the representative of the Licensee:

- I have personally completed this Application Form to which this Declaration is appended to;
- The Controlled Gaming Premises shall be operated, managed, or otherwise controlled by persons deemed as fit and proper by the Authority;
- The Controlled Gaming Premises shall have, as its sole and exclusive purpose, the offering of games provided through approved relevant gaming devices. For the avoidance of doubt, the making available for use, hosting or operation of amusement machines as duly defined by virtue of the Gaming Definitions Regulations (S.L. 583.04) shall, in no case, take place in such premises;
- Any and all access points to the Controlled Gaming Premises are located at a radial distance of not less than seventy-five (75) meters from the respective entry points at the perimeter of such places, locations, premises or establishments as may be determined by the Authority from time to time by means of the Gaming Premises Regulations;
- The Controlled Gaming Premises shall have adequate restricted access controls in conformity with the Gaming Premises Regulations;
- The Controlled Gaming Premises shall be equipped with closed-circuit television (CCTV) cameras which shall be in operation for twenty-four (24) hours a day, on every day of the week, and on which all relevant gaming devices shall be clearly visible. All relevant footage recorded by such CCTV cameras shall be stored for a minimum of thirty (30) days;
- I hereby certify that all statements contained herein and attached to this Application Form are correct to the best of my knowledge and complete;
- I hereby confirm the contents of the Declaration of the Architect and acknowledge that the Authority may, at its discretion, appoint an independent certified architect and, or surveyor to perform an audit of the proposed Controlled Gaming Premises to verify the declaration and its continued adherence to the requirements in terms of reg. 14 (2) (q) of the Gaming Premises Regulations. I hereby assume all liability in the case that the Controlled Gaming Premises does not abide by the parameters imposed by virtue of the Gaming Premises Regulations;
- I hereby confirm that all the information that I have submitted in support of this Application Form is complete and true and that I understand that knowingly making a false statement for this purpose is tantamount to a criminal offence;
- I understand that misrepresentation or failure to submit any information requested by the Authority shall be deemed as good and sufficient cause for a refusal to issue a Certificate of Approval being applied for or for an eventual revocation if such misrepresentation or failure is discovered at a later stage;

- I understand that should the information provided in relation to this Application Form cease to be correct, or if there are any changes in the information provided in the Application Form, it is my responsibility to advise the Authority immediately. Failure to do so could result in any permit issued being reviewed and possibly suspended or revoked;
- The Authority may request confirmation or further information from any appropriate third parties in respect of evidence or documentation I have provided in support of this Application Form. I agree to authorise the Authority to request and receive information from such third parties.

By signing this declaration, I am agreeing to all of the above statements.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed by \_\_\_\_\_ at \_\_\_\_\_ this \_\_\_\_\_

(Name of Witness in block letters)

Signature of Witness: \_\_\_\_\_

Capacity of Witness: \_\_\_\_\_

## 7 Authorisation to Release Information

I, \_\_\_\_\_ as the representative of the Licensee hereby declare that:

- I understand that the Malta Gaming Authority (the “Authority”) reserves the right to investigate all relevant data and facts to their satisfaction.
- I authorise the Authority to conduct a complete and comprehensive investigation to determine the accuracy of all information gathered.
- I hereby release, waive, discharge, and agree not to hold the Authority responsible for the receipt and use of such data, other than for unlawful processing of such information, acquired during investigations and inquiries.
- I authorise any person or entity contacted by the Authority to provide any and all such data deemed necessary by the Authority. I hereby waive any rights of confidentiality in this regard.
- I understand that by signing this authorisation, a financial record check may be performed.
- I hereby authorise the lawful use, disclosure, or publication of this data in accordance with all applicable laws including the Freedom of Information Act.
- I understand that by signing this authorisation, I am giving my explicit consent to the Authority to collect and process personal data, including sensitive personal data which relates to the data subject/s involved in the operation of the Licensee and I declare that I have the necessary powers to grant this authorisation.

Signature:

Identity Card:

Date:

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## 8 Enclosures

Please mark the boxes if any of the following enclosures have been attached and indicate the Number of Copies

- Certified True Copy of the relevant PA Full Development permit issued in favour of the proposed Controlled Gaming Premises
- A plan to scale of the premises


An Area Map in accordance with Reg. 11(1) and Reg. 12 of the Gaming Premises Regulations respectively

- Diagrams that indicate clearly where the relevant gaming devices shall be located within the premises
- One-time Approval Fee amounting to two hundred fifty euro (€250) on first application and
- Maintenance fee of two hundred fifty euro (€250) for an approved controlled gaming premises, payable yearly, in advance
- Technical passport, Testing Lab Certificate and user manual for each EGM including pin-outs.


**Note** – Your application will not be considered unless all relevant questions have been completed and the required documents submitted in full. Failure to provide the above information or to provide further information when requested by the Authority may result in your application being determined based on the information available to the Authority at the time, which may affect the outcome of your application.

Furthermore, all personal data provided to the Authority by virtue of the Application, and/or any attached documentation, will be processed in accordance with the Authority’s Privacy Policy, which is accessible from the MGA Portal or from the Authority’s website. For any queries relating to the manner in which the Authority processes any data, please contact the Authority’s DPO on [dpo.mga@mga.org.mt](mailto:dpo.mga@mga.org.mt).

**Warning** – Any misrepresentation in completing this form may render the attached Declaration Form void.